



The Georgia Private Pesticide Applicator Exam may be completed online by going to <http://gaprocerts.com>

Here is a four minute how to video for the online testing procedure
<https://vimeo.com/106910814>

Please ensure you have access to a working printer before you begin the exam. You will be required to print a certificate of completion and take to your local County Extension Office with the appropriate identification as required by the department of Agriculture
<http://agr.georgia.gov/verification-of-lawful-presence.aspx>
The lawful presence affidavit needs to be notarized before coming to your County Extension Office.

Your County Extension Office will assist you in your application submission.
<http://extension.uga.edu/about/county/>

Online Exam Instructions:

1. Go to <http://gaprocerts.com>
2. Select "Create New Account"
3. Complete registration form.
4. Verify account by selecting the link provided in the email sent to your account.
5. Enter in "PPE2014" without the quotes when asked for an enrollment key.
6. Review the 12 videos and take the three mini quizzes before taking the final test. The final test will not be available until you have taken all three quizzes.
7. Successfully complete the final test then a certificate of completion will be available via a link at the bottom of the page.
8. Print your certificate and take required identification to your County Extension Office.

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Georgia Department of Agriculture

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APPLICATION FOR A PRIVATE PESTICIDE APPLICATOR'S LICENSE

| | | |
|--|--|--|
| Date of Application ____-____-____ <small>MONTH DAY YEAR</small> | Date of Birth ____-____-____ <small>MONTH DAY YEAR</small> Must be 16 years of age or older | Home Telephone Number (____)____-____ |
|--|--|--|

Name _____
(Last) (First) (Middle)

Email Address _____

Mailing Address _____
(If P.O. Box, also give physical address)

City _____ State _____ Zip Code _____ County _____

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|---|---|
| <p style="text-align: center;">CERTIFICATION METHOD</p> <p><input type="checkbox"/> THIS IS MY FIRST APPLICATION FOR GEORGIA "RESTRICTED USE" PESTICIDE CERTIFICATION.</p> <p>I HAVE PREVIOUS APPLICATION ON FILE WITH THE GEORGIA DEPARTMENT OF AGRICULTURE. THIS APPLICATION IS BEING FILED FOR THE FOLLOWING REASON(S)</p> <p><input type="checkbox"/> DUPLICATE LICENSE REQUEST</p> <p><input type="checkbox"/> RETESTING</p> <p><small>Per O.C.G.A. § 50-36-1, HB125 Affidavit and one form of acceptable ID have to be submitted before issuing a new license.</small></p> | <p style="text-align: center;">CHECK ONE</p> <p><input type="checkbox"/> INTERACTIVE COMPUTER TRAINING</p> <p><input type="checkbox"/> VIDEO TRAINING/LABEL EXERCISE</p> <p><input type="checkbox"/> SINGLE PRODUCT CERTIFICATION ONLY</p> <hr/> <p>IMPORTANT! Definition of Private Applicator <small>"Private applicator" means any individual who purchases, uses, or supervises the use of any pesticide classified as restricted use for purposes of producing any agricultural or forestry commodity on property owned or rented by him or his employer or, if applied without compensation other than the trading of personal services between producers of agricultural and forestry commodities, on the property of another person.</small></p> |
|---|---|

In order to obtain a private pesticide applicator's license in Georgia, you must be engaged in the production of an agricultural or forestry commodity. If you obtain this license, you must keep records of restricted use pesticide applications, and are therefore subject to inspections by the Georgia Department of Agriculture and the United States Department of Agriculture. Pesticide labels and all pertinent laws, rules, and regulations must be followed – the misuse of a pesticide in Georgia may result in penalties of \$1000.00 per violation. Will you use this license while engaged in the production of an agricultural commodity? Yes No

I certify that the above information is correct: _____
↑ **Applicant's Signature** ↑

Note to agents. If a client does not qualify for a private pesticide applicator's license, he/she could still receive a GCAPP certificate. Visit the pesticide web site www.ent.uga.edu/pesticide.htm for more information or to print out the certificate.

I hereby certify that the applicant returned a verification form showing completion of the computer-based certification program to purchase and apply restricted use pesticides, and, to the best of my knowledge, intends to use these products in the production of an agricultural commodity.

Authorizing Signature: _____ Title: _____

Training Date: _____ Training Location: _____

Extension Agent check here if applicant required special attention in order to satisfactorily complete training.

Date Received _____

Processed By _____

S&V Docs Submitted _____

OFFICE USE ONLY

Rev. 7/2013

Retraining

License Number _____

Verification of Lawful Presence Within United States

(O.C.G.A. § 50-36-1)

The Georgia Department of Agriculture is required by O.C.G.A. § 50-36-1 to verify citizenship/immigration status for all public benefits issued. All public benefits are defined in the law as certifications, licenses, registrations, state grant, etc. All new and renewal licenses are required to complete a notarized affidavit and provide one form of acceptable documentation as defined in O.C.G.A. § 50-36-1. The department will implement this change online no later than July 1, 2013. As directed by law, GDA will utilize the Federal Systematic Alien Verification for Entitlements (SAVE) program operated by the United States Department of Homeland Security.

A notarized affidavit and one form of acceptable Secure and Verifiable documentation is required by O.C.G.A. § 50-36-1. Secure and Verifiable documents will only need to be submitted one time. Companies will only have to resubmit when their respected ownership changes.

Where can I get my affidavit notarized?

- Contact your local town or city hall.
- Visit an official court near your location.
- Check your banking or financial institution.
- Research your local notary options online.
- Contact your insurance company to determine if it has a notary you can use.

What documents are acceptable for the Secure & Verification (S&V) process?

- | | |
|--|---|
| <ul style="list-style-type: none">• U.S. Passport• U.S. Military I.D• Driver's License<ul style="list-style-type: none">– Issued by:<ul style="list-style-type: none">• U.S. State• District of Columbia• Puerto Rico• Guam• Northern Marianas Islands• Virgin Islands• American Samoa• Swain Islands• Tribal Identification<ul style="list-style-type: none">– Federally Recognized Native American tribe | <ul style="list-style-type: none">• Permanent Resident Card<ul style="list-style-type: none">– Green Card• Employment Authorization Document<ul style="list-style-type: none">– VISA• Passport Issued by a Foreign Government• Merchant Mariner Document<ul style="list-style-type: none">– Issued by U.S. Coast Guard• Canadian Driver's License• Certificate of Citizenship<ul style="list-style-type: none">– Issued by U.S. Dept. of Citizenship & Immigration Services• Birth Certificate<ul style="list-style-type: none">– Issued by U.S. Dept. of State |
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Additional information regarding O.C.G.A. § 50-36-1 can be found at:

Dept. of Homeland Security (SAVE Program) - <http://www.uscis.gov/>

Georgia Attorney General Office - <http://law.ga.gov/>

Georgia Dept. of Agriculture - <http://agr.georgia.gov/>

Georgia Dept. of Audits and Accounts - <http://www.audits.ga.gov/>

**For assistance, call the Customer Service Center at
404-586-1411 or toll free 855-4-AG-LICENSE (855-424-5423)
You can also send an email to gdalicensing@agr.georgia.gov**

O.C.G.A. § 50-36-1(e)(2) Affidavit

By executing this affidavit under oath, as an applicant for a(n) _____
[*type of public benefit*], as referenced in O.C.G.A. § 50-36-1, from
_____ [*name of government entity*], the undersigned applicant
verifies one of the following with respect to my application for a public benefit:

- 1) _____ I am a United States citizen.
- 2) _____ I am a legal permanent resident of the United States.
- 3) _____ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.

My alien number issued by the Department of Homeland Security or other federal immigration agency is: _____.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as:
_____.

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed in _____ (city), _____ (state).

Signature of Applicant

Printed Name of Applicant

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
___ DAY OF _____, 20___

NOTARY PUBLIC
My Commission Expires: