

Extension Program Development Team (PDT) Minutes

Agent: Paul Pugliese

County: Bartow

Date: Feb. 6, 2014

Program Area: Bartow County Master Gardener Extension Volunteers

Members Present: Dian Green, Sandra Howell, Jim Humphreys, Edna Martinez, Paul Pugliese, Mary Willis, Debra Wolff, Steve Zuber

Members Not in Attendance: JoAnn Barre, Karen Capito, Carolyn Creager, Venia Etta McJunkin, Kate Posey, Rolland Stokes

R.E.P.E. Report

Review – *Briefly describe the activities and events reviewed and evaluated during the meeting.*

- Review December meeting minutes. All items are complete.
- YTD Budget Update. Net income is \$513.37 exclusive of the association budget.

Educate – *Briefly describe the educational component of the meeting.*

- UGA Extension Rebranding Update & 100th Anniversary

Plan – *Describe the planning for upcoming educational programs and events.*

- 2014 Master Gardener Training June 2 – June 27 (Mon, Wed, Fri)
 - Continue advertising and accepting applications this winter; deadline March 31st.
- Shakespeare Garden Workday at Legion Theatre/Chamber of Commerce (Feb. 22, 10am-3pm)
- Home & Garden Show at CBCC (Feb. 8)
- Arbor Day with Keep Bartow Beautiful (Feb. 21)
- Green Industry Garden Symposium at Chattahoochee Tech./North Metro, Acworth (Feb. 27).
- 2014 Seminar Series & Plant Clinics
- Georgia Master Gardener Day (Mar. 15) – March 5 at 10AM – Present Check to Commissioner and Proclamation?

Engage – *Describe the tasks and/or roles members will play in upcoming educational programs and events.*

- Demonstration Gardens (Kate/Karen):
- Office Help Desk (Steve/Carolyn/Edna):
- MG Library (Edna/Steve): Currently have in excess of 200 volumes. A volunteer will be contacted to build shelves. Room 111 will be reorganized.
- Publicity (Jim/Dian/Lisa): Kate and Dian will be on Y107 to publicize the Home & Garden Show. Dian will promote MG classes and seminars.
- Ask a MG Clinics (Karen/Kate): MG at Farmer's Market are complete.
- Seminars (Steve/Edna/Sandra): Seminar schedule complete.
- New MG Training (Venia Etta/Kate):
- Keep Bartow Beautiful Arbor Day (Kate/Carolyn): All locations are covered.

Action Items (To add rows, press “Tab” in the last table cell.)

Action Item	Person Responsible	Completion Date
Date for Meet & Greet for new MG students	Kate	3-1-2014
Contact Comm. Taylor for MG Day	Paul	3-1-2014

Additional Information:

Next PDT meeting: May 20th @ 1-3pm