

## **Extension Program Development Team (PDT) Minutes**

**Agent:** Paul Pugliese

**County:** Bartow

**Date:** Aug. 13, 2021

### **Program Area: Bartow County Master Gardener Extension Volunteers (MGEV)**

**Members Present:** Venita Etta McJunkin, Vicki Jones, Mary Willis, DeeAnne Wyse, Marion Antonio, Susan Gilmore, Darlene Cox, Missy Phillips, Don Hassebrock, Philip Aplin, Samijo Miron, Carol Ferguson, Jim Humphreys, Kerry DeFoe, Paul Pugliese, Katie Martin.

**Members Not in Attendance:** Lynn Frye, Steve Zuber, Kerry DeFoe, Gisele Butker, Candice Sims, Dian Green

#### **Review:**

1. Review May 20th PDT meeting minutes and action items.
2. Budget Update: Current MGEV program balance is \$8,078.55 | Investment Fund: \$5,012.50
3. New MGEV Office Orientation: June 22
4. 4-H Forestry Practices: July 16, 23, 30
5. School Garden Mentor Training/Tour: June 28

#### **Education and Updates:**

1. The International Master Gardener Conference will be offered virtually this year, September 12-17, 2021. Registration cost is \$150. <https://www.internationalmastergardener.com/>
2. GMGA Conference will be held in Augusta, GA, October 1-2, 2021.
3. Upcoming Thoughtful Thursday Webinars: **Sept. 9** (Turfgrass); **Oct. 14** (Asian Longhorned Beetles). These count toward continuing education credits. Webinar archives are also available in MGLOG\*. Click “view all” button and scroll to far right on inset window.
4. Youth Risk Management Trainings: 54 out of 67 are completed to date.
5. Georgia Pollinator Census: **Aug. 20 & 21**. Website: <https://GGaPC.org> (Takes only 15 min.)

#### **Plan Upcoming Programs and Events:**

1. Rose Lawn Festival Plant Sale: **Sept. 17-19**. Please Sign Up online: <https://t.uga.edu/73J>
  - a. Pre-Sale for MG’s only: **Sept. 7** at 3-5pm.
  - b. Plant Sale volunteer training: **Sept. 13**
2. Allatoona Cleanup Activity Booth: **Oct. 2 @ 10:30am – 2pm**, Riverside Day Park – Elaine S. KBB Volunteers needed to help with other activity booths (add to Sign Up online\*).
3. Workshops: Bulb Lasagna (**Oct. 30**) – max 30 people | \$25 registration fee. Wreath Making (**Nov. 20**). Dee Ann will create EventBrite registration links through UGA.
4. Office Volunteers Needed: Aug. 19, 26, 31; Sept. 9; Oct. 4, 5, 6, 25, 26, 27; Nov. 11, 12, 16, 17, 22, 23, 24. Please use Sign Up Genius for Extension Office: <https://t.uga.edu/73J>
5. New Project Proposal: Hayes Park Rain Garden in Adairsville – Susan Gilmore, Marion Antonio, Darlene Cox. **Project approved – report hours under project #5** (Keep Bartow Beautiful). Discussed the need for an MOU with Friends of Hayes Park\*.

#### **Engage Project Teams:**

1. Ask a MG Events (Carol/Linda): Inactive
2. Workshops/Presentations (Dee Anne): See above.
3. Rose Lawn Garden (Phil/Paul B./Steve): Jane Drew is wanting to purchase new roses. Discussed the need for an MOU with RL to outline various responsibilities, costs, etc.\*
4. KBB Projects/Shakespeare/Hardin Bridge (Carol/Candice): New cigarette urn at Shakespeare Garden. Need to add work days for all projects to Sign Up Genius online\* All sites are in good shape with mulching and weeding. John Mabry worked hard on Neel’s Landing.
5. Seed Starting (Jim/Samijo/Mary): New hose bib faucet and 10’x20’ chain link fence installed

for outside nursery. Two seed start plantings for CFM and RL Festival. Soil donation from Warren Davenport.

6. Plant Propagation (Steve/Kerry/Venia Etta): Rooted cuttings and divisions will be sold at monthly meetings for \$5 donation per pot. Left over plants can be given to local schools.
7. School Garden Mentors (Kate/Marcia/Lynn): Soil donations from Warren are going to 12 school locations. Cartersville Middle is building a new garden. Emerson garden clean up is in progress. New after school garden club “Grow Getters” at Euharlee Elementary being coordinated by STEM teachers.
8. 4-H/Day Camp/Forestry (Dian/Don): 4-H Forestry Team won the national contest!
9. Farm Bureau (Carol): *Inactive*
10. Community Gardens/ARC/HL (Gisele/Phil): *Hickory Log Inactive*
11. Mentoring New MG (Don/Mary/Kate/Venia Etta): Mentors should reach out to mentees and give a progress report to Katie Martin\*.
12. Lunch & Learns (Jim): *Inactive*
13. Media Promotion (Jim): Transfer Facebook admin role to UGA\*. Katie Martin has access to Canva software for creating social media content.
14. Office Support (Mary/Kerry): Mary is available Tuesday afternoons to work with new interns. Working on updating publication racks with original templates.
15. MGEV Finance/Fundraisers (Jim/Mary/Dee Anne): 10 people interested in ordering aprons.

**Additional Information:** Upcoming PDT meeting: **November 5 @ 1pm – 3pm.**

**Action Items:**

*Action Items	Person(s) Responsible	Completion Date
Add Sign Up option for KBB Volunteers at Allatoona Cleanup Event and KBB Projects	Katie Martin and Paul Pugliese	Sept. 7
Create MOU template for Hayes Park	Paul Pugliese and Missy Phillips	Sept. 7
Create MOU template for Rose Lawn	Paul Pugliese and Phil Aplin	Sept. 7
Transfer MG Facebook admin role to UGA	Paul Pugliese	Sept. 7
New MG Mentors/Mentees Progress Report	Don Hassebrock and Katie Martin	Sept. 7
New co-chairs needed for Workshops, KBB Projects, Plant Propagation, Lunch & Learns, and Media Promotion Teams	Vick Jones	Sept. 7