

Extension Program Development Team (PDT) Minutes

Agent: Paul Pugliese

County: Bartow

Date: May 20, 2021

Program Area: Bartow County Master Gardener Extension Volunteers (MGEV)

Members Present: Jim Humphreys, Venia Etta McJunkin, Lynn Frye, Steve Zuber, Linda Roth, Carol Ferguson, Mary Willis, Don Hassebrock, Dee Anne Wyse, Vicki Jones, Kerry DeFoe, Katie Martin, Paul Pugliese

Members Not in Attendance: Phil Aplin, Dian Green, Gisele Butker, Candice Sims, Lisa Clark

Review:

1. Review Feb. 4th PDT meeting minutes and action items.
2. Budget Update: Current MGEV program balance is \$8,692.76 | Investment Fund: \$5,012.50
3. Arbor Day (Feb. 19): Gave away 2,000 tree seedlings; 23 volunteers; 463 contacts.
4. New Master Gardener Meet & Greet (Mar. 17)
5. Rose Lawn May Market (May 1-2): Successful fundraiser with net profit of \$1,193 in donations; 26 volunteers; over 200 contacts.

Education and Updates:

1. UGA Extension COVID-19 Policy updated on May 18th. Effective immediately, fully vaccinated individuals can resume classes and other activities without physically distancing or wearing a mask. Everyone is strongly encouraged to be vaccinated.
2. New UGA Motor Vehicle Use Training and Youth Risk Management Training (RMT) must be renewed after July 1st. Complete RMT in MGLOG after July 1st. The Motor Vehicle Training requires a signed form be returned to the office (see attached). *
3. The International Master Gardener Conference will be offered virtually this year, September 12-17, 2021. Registration cost is \$150. <https://www.internationalmastergardener.com/>
4. GMGA Conference will be held in Augusta, GA, October 1-2, 2021.
5. Upcoming Thoughtful Thursday Webinars: June 10 (Turfgrass), July 15 (Pollinator Plants), August 12 (Seed Saving). These count toward continuing education credits.
6. New Farmers Market Office (Room 106) and New Intern (Amelia Payne).

Plan Upcoming Programs and Events:

1. New MGEV Office Orientation: **June 22 @ 10am** – All trainees and mentors should plan to attend in-person at auditorium. Project Coordinators should plan to give a brief 5-10 minute overview of your project(s), volunteer needs, and how to get involved. Lunch will be provided. Venia Etta, Kate, and Mary will coordinate food. *
2. Office Volunteers Needed: May 27; June 1, 2, 3, 30; July 1, 2, 13; Aug. 4, 9, 26. * Mary has added these dates to Sign Up Genius: <https://t.uga.edu/73J>
3. 4-H Forestry Practices: **July 16, 23, 30 @ 9am-3pm**. Don Hassebrock will be assisting.
4. School Garden Mentor Training/Tour: **June 28 at 9am**. Meet at auditorium in morning and tour local schools by mini-bus. Will count toward continuing education. *

Engage Project Teams:

1. Ask a MG Events (Carol/Linda): No updates.
2. Workshops/Presentations (Dee Anne): Bulb and Wreath Workshops scheduled for this fall. Other workshops are either being rescheduled or postponed to next year. Need co-chair. *
3. Rose Lawn Garden (Phil/Paul B./Steve): Mulching continues. Rose Rosette Virus (RRV) is becoming more prevalent. Need volunteers during workdays this summer.
4. KBB Projects/Shakespeare/Hardin Bridge (Carol): Roses with RRV needs to be removed. Garden will need water with dry weather. Water access available behind Ross' Diner.

Hardin Bridge is being checked by Candice and watered as needed. Candice may need some help this summer. Need co-chairs. *

5. Seed Starting (Jim/Samijo/Mary): Grew 1,600 plants; over \$3,000 sold to date; donated about \$1,200 in plants to local schools and churches.
6. Plant Propagation (Steve/Kerry/Venia Etta): Committee met last week. Continue to experiment with plant propagation. Plants that are successful will go toward fundraisers. Need new co-chairs. *
7. School Garden Mentors (Kate/Marcia/Lynn): Kate awarded a GMGA grant for KES wagons. Two MGEV's assigned to each school that has requested help with school gardens. Currently seven schools with active garden programs. Six schools have district STEM certification in the last three years.
8. 4-H/Day Camp/Forestry (Dian/Carol): No 4-H 'Play in the Dirt Day' camp this summer.
9. Farm Bureau (Carol): Georgia Holt no longer Women's Committee chair.
10. Community Gardens/ARC/HL (Gisele/Phil): Frost damage to ARC vegetables has set back garden. Hickory Log has a new master plan and the focus has shifted away from blueberries.
11. Mentoring New MG (Don/Mary/Kate/Venia Etta): Mentors continue to touch base with mentees and assist as needed. Plan to attend office orientation on June 22nd and provide graduation gifts. *
12. Lunch & Learns (Jim): No Report. Need co-chair. *
13. Media Promotion (Jim): No Report. Need co-chair. *
14. Office Support (Mary/Kerry): Will begin training new mentees in office after June 22nd.
15. MGEV Fundraisers (Jim/Mary/Dee Anne): Continue to sell plants at farmers market this summer. Members encouraged to apply for GMGA grants to support local projects.

Additional Information: Upcoming PDT meetings: **August 13 and November 12 @ 1pm – 3pm.**

Action Items:

*Action Items	Person(s) Responsible	Completion Date
Office Volunteers Needed this summer	Mary Willis	Ongoing
New co-chairs needed for Workshops, KBB Projects, Plant Propagation, Lunch & Learns, and Media Promotion teams	Vicki Jones	June 1 st
Mentors attend new MG orientation and provide a graduation gift	Don Hassebrock	June 22 nd
Coordinate food for new MG orientation	Venia Etta, Kate, Mary	June 22 nd
Finalize schedule for School Garden Mentor Training/Tour	Paul Pugliese and Katie Martin	June 28 th
Complete Youth RMT and Motor Vehicle Trainings	Paul Pugliese and Vicki Jones	After July 1 st