

Extension Program Development Team (PDT) Minutes

Agent: Paul Pugliese

County: Bartow

Date: May 11, 2018

Program Area: Bartow County Master Gardener Extension Volunteers (MGEV)

Members Present: Kate Posey, Phil Aplin, Carol Ferguson, Candice Sims, Venia Etta McJunkin, Janet Martin, Emily Bryson, Lisa Clark, Paul Pugliese

Members Not in Attendance: Linda Roth, Dian Green, Mary Willis, Vicki Jones

Review:

1. Review Feb. 22nd PDT meeting minutes and action items. Minutes approved.
2. Budget Update: Net income is \$1,542.55
3. Seminars: Winter Vegetables (20 attendees); Pruning (10 attendees); Pesticide Training (41 attendees); Cooking with Herbs (17 attendees); Container Gardening (9 attendees)
4. Rose Lawn Beautification Day (March 7)
5. Allatoona Community Garden Spring Planting Day (April 21)
6. Shakespeare Garden Ribbon Cutting (April 23)
7. Rose Lawn May Market Plant Sale (May 5-6)
8. Montessori Junior Garden Club (last Tuesday of each month)
9. Rollins CDC Garden Planting Day (April 28)

Education:

1. Upcoming Advanced Master Gardener Training “IPM for Home Landscapes” on June 15th at Bartow Extension office. Registration deadline is June 8th and we are limited to 15 participants. Cost is \$45 and includes lunch. Information about advanced training requirements to earn a Silver Star or Gold Star award can be found online: <http://extension.uga.edu/programs-services/georgia-master-gardener-extension-volunteer-program/volunteer/current-mgev-volunteers/advanced-training.html>
2. Spring weather update: freeze damage to trees and shrubs; coldest April since 1997; soil temperatures slow to warm up to 65F degrees by last week of April.

Plan Upcoming Programs and Events:

1. Allatoona Community Garden advisory board next quarterly meeting is **August 7th** @ 8:30-9:30am. Need two volunteers to serve as **liaisons**.
2. Allatoona Resource Center “Troubleshooting Garden Problems” Workshop is **June 14th** @ 6pm-7:30pm. Call 770-975-3251 to register.
3. Promote upcoming seminars: Landscape Design (**June 5**), Lawn & Garden Expert Discussion Panel (**Sept. 4**)*, Holiday Wreath Marking (**Nov. 17**)
4. Ask a Master Gardener Clinics at Farmer’s Market (**May 12, June 16, July 28, Aug. 4**)*
5. New MGEV Training tentatively set for February/March 2019 hosted at Bartow Extension auditorium. Applications will be available by fall 2018.
6. Fall Picnic at Pugliese Farms (**Oct. 2**) – Carol will explore caterer options.
7. 4-H Forestry Team Practices (**July 6, July 20, Aug. 3**) – need volunteers

Engage Project Committees:

1. Demonstration/Community Gardens (Phil/Carol): Rose Lawn irrigation system to be discussed with Harvey and Jane.
2. Office Help Desk/Library (Mary): Need to recruit a co-chair. Kate will reach out to Marty.
3. Publicity (Janet/Dian): Challenge getting pictures on Facebook from members that don’t use Facebook.

4. Ask a MG Events/Plant Sales (Carol/Kate): Plant donations from MG members are welcome; proceeds from plant sale fundraisers go back to association. Association decides how to disperse funds i.e. donations to Extension; compensation for use of Warren Davenport's greenhouses, social events, etc.
5. Seminars/Speaker's Bureau (Lisa C./Dian): Line up experts for discussion panel seminar.*
6. New MG Training & Mentoring (Venia Etta/Kate): Five trainees still need to complete their hours: Christine Andel, Gary Givens, Peggy Brown, Ian Cox, Carly Grady, Cathy Cousins.
7. School Garden Clubs/Youth Programs (Marcia/Dian/Carol/Lynn): Paul met with Kingston Elementary STEM teachers to assist with four min-grant funded projects: worm composting, raised bed vegetable garden, pollinator garden, bluebird camera boxes.
8. Plant Propagation Committee (Kate/Kerry): Will pick up plants from Warren's for farmer's market plant sale on May 12th. Warren has extra plants (free) for master gardeners who are interested.

Additional Information: Next PDT meeting: **Friday, August 24 @ 1-3pm**

Action Items:

*Action Items	Person(s) Responsible	Completion Date
Update Signup Genius	Paul Pugliese	May 14
Line up panel discussion seminar experts	Lisa Clark, Paul Pugliese	Sept. 4
Caterer options for fall picnic; association will vote on allocating funds for caterer	Carol Ferguson	Oct. 2
Signup sheet for 4-H Forestry Team	Paul Pugliese	June 5
Recruit Office Help Desk Co-chair	Mary Willis, Kate Posey	Aug. 24
Publicity for upcoming seminars	Janet Martin, Dian Green	June 5; Sept. 4