

Extension Program Development Team (PDT) Minutes

Agent: Paul Pugliese

County: Bartow

Date: Mar. 22, 2019

Program Area: Bartow County Master Gardener Extension Volunteers (MGEV)

Members Present: Linda Roth, Carol Ferguson, Paul Baron, Mary Willis, Jim Humphreys, Candice Sims, Phil Aplin, Dian Green, Sandy Adams, Lisa Clark, Venia Etta McJunkin, Steve Zuber, Dee Anne Wyse, Emily Bryson, Vicky Jones, Lynn Frye, Janet Martin, Kate Posey, Paul Pugliese

Members Not in Attendance: Kerry DeFoe

Review:

1. Review Nov. 30th PDT meeting minutes and action items.
2. Budget Update: Current balance is \$2,305.51
3. Seminars: Growing Daylilies (31 attendees); Succulents Seminar (35 attendees)
4. Hickory Log Blueberry Patch – Planted blueberries and spread mulch on Feb. 8th.
5. Arbor Day on Feb. 15th (417 attendees)
6. Kingston Elementary School Outdoor Classroom Workday on March 2nd.
7. Allatoona Resource Center – Elementary School Field Trip on March 19th.
8. New MGEV Training Finished – everyone passed!

Education:

1. Dr. Mike Martin's recorded presentation from the Master Gardener Leadership Conference.
2. Structure of Master Gardener Organizations (MGO's)
3. Advantages and disadvantages of an independent 501(c)3
4. Standardized Program Evaluation Form – piloting during April – June. Copy to backside of existing evaluations during the pilot phase so we can capture both data sets. (see attached)

Plan and Promote Upcoming Programs and Events:

1. Mentors: please continue to work with your new MG mentee during the next year.
2. Farm Bureau Women's Committee meeting on **March 26th** at 5:30pm.
3. Master Gardener Grow Strong Conference: Broadcast Live on **April 9th** @ Bartow Extension office from 10am – 3pm (registration available online). Optional UGA Tours on **April 8th** if you want to ride the bus to Athens for a day trip: Call the Extension office to sign up for the bus ride. You **MUST** be registered online to go on the field trip!
4. Tree Identification Seminar on **April 2nd** at 7:00pm.
5. Grape Vine Wreath Making Seminar on **April 10th** at 1-4pm, Big Door Vineyards (\$10 fee).
6. Allatoona Community Garden Meeting on **April 15th** at 8:30am | **April 27th** Spring Planting
7. Cooking with Herbs Seminar on **June 1st** at 11:00am (\$10 materials fee).
8. New Project proposal: from Jeri Holland for book on "Heirloom Roses of Rose Lawn." Needs a detailed budget request before a decision can be made.
9. Tellus Science Museum STEM Week: **April 5th** at 10am – 4pm; Contact Dian Green.
10. Hamilton Crossing Elementary School Garden Workday: **April 10th** at 9am – 2pm.

Engage Project Committees:

1. Seminars/Speaker's Bureau (Lisa C.): Co-chair is Dee Anne Wyse; \$200 budget.
2. Demonstration/Community Gardens (Phil/Carol): Rose Lawn co-chair is Paul Baron; \$300 budget. Shakespeare Garden and Rollins CDC Garden does not need a budget allocation. Rollins CDC co-chair is Don Hassebrock.
3. Publicity (Janet): Co-chair is Amelia Winkle; \$200 budget. Will meet on April 30th.
4. Office Help Desk/Library (Mary/Kerry): Need a librarian volunteer. \$100 budget.

