

ELS Program Development Team Minutes

Agent: Paul Pugliese

County: Bartow

Date: Feb., 21, 2013

Program Area: Agriculture & Natural Resources – Master Gardener Volunteers

Members Present: JoAnne Barre, Karen Capito, Dian Green, Jim Humphreys, Venia Etta McJunkin, Kate Posey, Paul Pugliese (via telephone), Rolland Stokes, Steve Zuber, and Sandra Howell

Members Not in Attendance: Carolyn Creager

R.E.P.E. Report

Review – Briefly describe the activities and events reviewed and evaluated during the meeting. December minutes were reviewed. The date for the hypertufa workshop was corrected to May 11, 2013 after which the minutes were approved. All action items have been completed. The February pruning seminar was reviewed and changes for improvement were discussed. The plant sale which continues through March 15 was discussed.

Educate – Briefly describe the educational component of the meeting. Everyone was educated about the liability card for Extension Volunteers to keep in their cars when carrying supplies, plants, etc. Signups for the Advanced MG Training on Urban Trees in June and the 4-H Coaches Training in June were encouraged.

Plan – Describe the planning for upcoming educational programs and events. A request for assistance for a work day in the Atco community was considered. It was decided that the scope of MG involvement would be limited to offering to provide a planting scheme and installation and maintenance advice.

The last seminar was evaluated to make plans for the March potting soil workshop. The side door to the auditorium will remain closed. A sign-in table manned by two MG's will be placed in the hall.

Jim Humphreys has been proposed for upcoming president and Steve Zuber has been proposed for Vice President. Both have accepted the nominations. New coordinators for the Speakers Bureau and Fundraising will be recruited at the March meeting. Off-going president Kate, vice president JoAnne, and fundraising chair and past president Rolland will continue to serve on the PDT.

A MG field trip to Athens is planned to Athens on May 31. It was decided to charge a \$5 fee to cover gas costs. Plans were finalized for the MG booth at the NW Georgia Home and Garden Show at the Clarence Brown Conference Center Feb. 23 & 24. Tentative dates for the 4-H Forestry Team practices are July 12, 19, 20 and August 2. Competition is September 12 in Dahlonega. All slots were filled for the SE Flower Show. Promotion of the plant sale will

continue through print media and at upcoming events. Publicity continues for upcoming seminars and plant clinics.

Engage – Describe the tasks and/or roles members will play in upcoming educational programs and events.

Warren Davenport is taking extra trees from Arbor Day and potting them up to keep for a fall planting event in Adairsville to replace trees lost in the recent tornado. Dian continues to promote the plant sale and upcoming events with flyers and newspaper articles and to serve as interim Speakers Bureau Chair. Karen continues to schedule Ask a MG events.

Action Items

Action Item	Person Responsible	Completion Date
Rhonda Gaffoglio will be asked to volunteer in the office to prepare print materials, compile evaluations, and emails to expand the listserv.	Paul	March 15, 2013
Develop rain barrel seminar.	Dian	March 31, 2013
MG's for the sign-in table for the March seminar will be recruited.	Kate	March 5, 2013
Slate of officers and board members for the upcoming election will be filled.	Kate	April 2 2013
Encourage new MG trainees.	Mentors	Dec. 31, 2013
Finalize plans for trip to Athens.	Paul	May 31, 2013
Volunteers for 4-H Forestry Practices will be recruited.	Paul	July 2, 2013

Additional Information

The next PDT meeting will be May 22, 2013 at 1 PM at the Ag Center.