



UNIVERSITY OF GEORGIA

EXTENSION

Master Gardener Program

Extension Program Development Team (PDT) Minutes

Agent: Paul Pugliese

County: Bartow

Date: Feb. 2, 2024

Program Area: Bartow County Master Gardener Extension Volunteers (MGEV)

Members Present: Dee Anne Wyse, Renee Carleton, Sheryll Sproull, Shirley Andrews, Tricia Spivey, Greg Frisbee, Vicki Jones, Candice Sims, Steve Zuber, Mary Willis, Deborah Beck, Gracie Jordan.

Members Not in Attendance: Kate Posey, Rick Shireman, Don Hassebrock, Venia Etta McJunkin, Gisele Butker.

Review:

1. Review: November 3rd PDT meeting minutes and action items.
2. Budget Update: Current MGEV program balance is \$13,149 | Investment Fund: \$29,014.
3. Top Ten Landscape Mistakes Workshop on Jan. 13th had 28 attendees.
4. Advanced MG Training: Teaching with Demonstration Gardens on Dec. 6th had 20 attendees.

Education and Updates:

1. Upcoming Thoughtful Thursday Webinars (2pm): **Feb. 8** – Georgia Weather Update; **March 14** – Gardening for Birds; **April 11** – TBA; **May 9** – Spring Turf Update; **June 13** - TBA.
2. KBB Trainings in auditorium (8:30am-2pm): Project Wet (**March 4**); Project Flying Wild (**March 8**), Registration \$30 includes books | Bring a lunch.
3. Home Vegetable Garden Workshop: **Feb. 13 at 9:30am-12pm** in Calhoun, Fee \$10.
4. UGA/Botanical Gardens Tour in Athens: **April 23** (limited to 27 on buses)
5. Bartow County School Gardens Tour: **May 20** (limited to 27 on buses)
6. ADA Statement required on all materials promoting an educational program or event:
“If you are an individual with a disability who may require assistance or accommodation in order to participate in or receive the benefit of a service, program, or activity of UGA, or if you desire more information, please contact us.”

Plan Upcoming Programs and Events:

1. BCMG Workshops: Wreath Making – **Feb. 10** – Hydroponics (limited to 14; only 2 spots left); **March 9** – Birds; **April 13** – Kid’s Container Gardens; **June 8** – Charcuterie Boards; **July 13** – Growing Herbs; **Aug. 10** – Rain Barrels; **Oct. 12** – Square Foot Gardens; **Nov. 16** – Wreath Making.
 - a. Discussed workshop prices and advance registration process for 2024.
 - b. Online registration with Event Brite for larger programs only in the future.
 - c. Add payment deadline to flyers for workshops that require ordering supplies.
2. BCMG Lunch & Learn Series: **Feb. 15** – Bog Gardens; **March 14** – Native Plants; **April 18** – Landscape Design with Native Plants
 - a. Lunch & Learns Series can pay in advance or at the door cash/check only.
3. Extension office will be **closed for holidays: May 27, June 19, July 4**

4. Rollins Child Development Center School Garden Meeting: **Feb. 12** at 1:30pm (at RCDC)

Engage Project Teams:

1. Continuing Education: (Shirley/Vicki):
 - a. Ethan Coffman will speak at February meeting about hydroponics.
 - b. Paul Pugliese will setup a tree identification class for March meeting.
2. MGEV Finance/Fundraisers (Sheryll/Dee Anne): Vicki Jones will coordinate Rose Lawn Plant Sale. Rick has submitted a plant order with Marcus Davenport.
3. Workshops/Lunch & Learns (Dee Anne/Shirley): See attached schedules.
4. KBB Projects (Pete/Kate/Katie/Gracie): **Arbor Day: Feb. 16th @ 9am-12pm** (see attached).
 - a. Redbuds and Persimmons (Thujas not available)
 - b. Great American Cleanups: March 23 in Taylorsville and April 20 in Adairsville.
 - c. Earth Day Event at Pettit Preserve on April 20th.
5. Propagation and Seed Starting (Rick/Mary): **May 4-5**: Rose Lawn May Market.
6. School Garden/STEM Consults (Kate/Katie/Gracie): See STEM Showcase Calendar. RSVP with Gracie Jordan.
7. Rose Lawn Demo. Garden (Steve/Paul B.): **June 29** – Open Garden Day Event.
 - a. Georgia Open Garden Day Planning Meeting: **Feb. 14** at 1pm (Zoom meeting)
 - b. February 28th first workday and Dr. Gillette will give a workshop (tentative).
 - c. Two hose reel boxes to be installed by county on concrete pads.
8. 4-H Day Camps/Forestry (Tricia/April/Don): **June 10-12** - Play in the Dirt Day Camp.
 - a. STEM focus for Play in the Dirt on June 11-12. June 10th is a setup day.
 - b. Forestry Day Camps: July 9, 12, 23, 26.
9. Mentoring New MG (Vicki/Venia Etta): Mentors should continue to check-in with new mentees as they complete their 50 volunteer hours. Invite them to committees, etc. Eight have completed 50+ hours. Five have less than 25 hours reported to date. Probably have more hours that are just not logged yet, be sure to keep up with this monthly.
10. Office Support (Mary): Linda Johns will be working on the office library. Mary will be in the office on Thursday afternoons as needed. Train volunteers to do soil test follow-up calls.
11. Media Promotion (Deborah/Greg): Working on a radio PSA's. Add payment deadlines to workshops that charge fees. Add ADA statement to any new workshop flyers.
12. Community Gardens/ARC (Gisele): Workdays on Wednesdays and Fridays from 6:30pm-8pm. Third Saturday of each month workdays 9am-11am. Teaching mini-gardening classes on third Saturdays 9:30-10:30am during workday.

Additional Information: Upcoming PDT meetings: **May 17, Aug. 16, Nov. 1 @ 1pm.**

Action Items:

*Action Items	Person(s) Responsible	Completion Date
Signup sheets for upcoming tours	Vicki Jones	Feb. 6 th
Signup sheet for Arbor Day volunteers	Gracie/Katie	Feb. 6 th
Signup sheet for Earth Day Event at Pettit	Gracie/Katie	Feb. 6 th
Signup sheet for Play in the Dirt Day Camp	Tricia/April	Feb. 6 th
Add payment deadline to workshop flyers	Deborah/Greg/Dee Anne	ASAP