

Extension Program Development Team (PDT) Minutes

Agent: Paul Pugliese

County: Bartow

Date: Feb. 2, 2023

Program Area: Bartow County Master Gardener Extension Volunteers (MGEV)

Members Present: Kate Posey, Cathy Cousins, Candice Sims, Renee Carleton, Don Hassebrock, Steve Zuber, Pat Cooper, Vick Jones, Dee Anne Wyse, Sheryll Sproull, Venia Etta McJunkin, Sandra Howell.

Members Not in Attendance: Mary Willis, Rick Shireman, Sandy Adams

Review:

1. Review: August 12th PDT meeting minutes and action items.
2. Budget Update: Current MGEV program balance is \$8,395 | Investment Fund: \$28,013.

Education and Updates:

1. Upcoming Thoughtful Thursday (2pm) Webinars: Feb. 9 – Plant Disease Update; March 9 – Georgia Weather Update; April 13 – TBA; May 11 – Spring Turfgrass Update; June 8 – Advanced Training Programs for MGEV's.
2. Continuing Education Requirements for 2023 (10 hours). Thirty-minute sessions are entered as 0.50 hours of CE and must include the 0 before the decimal point to save in MGLOG.
3. Advanced Master Gardener Training on “Diagnostics of Plant Diseases” will be hosted in Bartow (August TBA).
4. Extension ANR/KBB Program Assistant Job Posted.

Plan Upcoming Programs and Events:

1. BCMG Workshops: Dirty Dozen of Overused Plants (Feb. 18); Backyard Birds (April 29); Cooking with Herbs (June 3); Georgia Green Landscape Stewards (July 15); Terrariums (Aug. 12); Pettit Preserve Tree Walk (Oct. 14); Wreath Making (Nov. 18).
2. Office Volunteers Needed: Feb. 8, 10, 13-15; March 2, 22-24, 28; April 3-7, 11-12; May 4-5, May 23-25, 30-31; June 1-9, 13-15.
 - a. Please use Sign Up online for Extension Office: <https://t.uga.edu/73J>
 - b. Extension office will be **closed for holiday: May 29**
3. Arbor Day: **Feb. 17th** - (Kate Posey will be liaison for KBB)
 - a. Volunteers Sign Up online: <https://t.uga.edu/73J>
4. Tour/Field Trip in **April 26th** – Nursery Tour and Griffin Greenhouse Supplies
5. Rose Lawn May Market Plant Sale – **May 6-7.**

Engage Project Teams:

1. Continuing Education: (Carol, Samijo, Sandy):
2. MGEV Finance/Fundraisers (Dee Anne/Mary): Need a vice-chair for finance. *
3. Workshops/Presentations (Dee Anne): Need a vice-chair. *
4. KBB Projects (Pete/Candice/Katie): Need volunteers to sign up for Arbor Day.
5. Propagation and Seed Starting (Rick/Mary): Working on building benches. New purchase account setup at Griffin Greenhouse Supplies in Ball Ground. Promix and yellow sticky cards purchased. Up-potting cabbage and kale for schools.

6. School Garden Consults (Kate/Katie): Kingston Elementary workday TBA.
7. Rose Lawn Garden (Steve/Paul B.):
8. 4-H/Day Camp/Forestry (Sandy/Don): Forestry Coaches Training on **June 24** at Rock Eagle.
9. Mentoring New MG (Vicki/Venia Etta): Office Orientation on **March 17** at 9am.
10. Office Support (Mary): Need a vice-chair. * Mary will need some help with training new MGEV trainees after March 17th.
11. Media Promotion (No Chair*): Dee Anne will assist with workshop publicity.
12. Community Gardens/ARC (Gisele/Carol J.):

Additional Information: Upcoming PDT meetings: **May 19, Aug. 18, Nov. 3 @ 1pm.**

Action Items:

*Action Items	Person(s) Responsible	Completion Date
Fill Committee Vice-chair vacancies	Renee' Carleton	Ongoing
Signup sheet for Arbor Day	Kate Posey	February 7
Explore online credit card transactions	Paul Pugliese	March 7
Signup sheet for Nursery Tour	Dee Ann Wyse	April 4