

Extension Program Development Team (PDT) Minutes

Agent: Paul Pugliese

County: Bartow

Date: Feb. 15, 2017

Program Area: Bartow County Master Gardener Extension Volunteers (MGEV)

Members Present: Venia Etta McJunkin, Vicki Jones, Dian Green, Kate Posey, Jim Humphreys, Marcia Humphreys, Phil Aplin, Mary Willis, Candice Sims, Elaine Schwartz, Sandi Lukas, Lynn Frye, Carol Ferguson, Carolyn Creager

Members Not in Attendance: Steve Zuber, Dianne Bennett, Edna Martinez, Sandra Howell, Rolland Stokes, Linda Roth

Review:

1. Review Nov. 30th PDT meeting minutes and action items. Minutes approved.
2. Budget Update: Net income is \$2,569.22
3. Shakespeare Garden was moved on December 16th to alley by Ross' Diner.
4. Beekeeping Seminar on Feb. 7 had 23 attendees!
6. Kingston Elementary fruit orchard was planted on Feb. 11th.

Education:

1. How project coordinators can use Signup genius: Schedules for MG clinics, seminars, office, and Rose Lawn are up to date. If volunteers still call you directly, please enter their name in the signup genius so we can keep track of everyone in one place. You can check the list of volunteers online any time you need.
2. La Nina/Drought update: Soil temps @ 50F (10 degrees above normal). Drought damaged trees will become apparent this spring along with secondary insects/diseases. Apply lawn pre-emergent now instead of March. Depending on temperatures, we may be able to plant vegetables a couple weeks early this year.

Plan Upcoming Programs and Events:

1. Allatoona Community Resource Fair in Acworth – Allison Perkins, 4-H Agent, requested “Pizza Farm” volunteers on **April 22nd @ 10:30-12:30**. A vegetable topping and wheat (pizza dough) table will be hosted by Master Gardeners: Carol Ferguson, Carolyn Creager, Mary Willis, and Candice Sims will help with coordinating event. The pizza farm will primarily target children and their parents during the resource fair. Could bring general Extension information about gardening to give to adults too. Will need plants and veggies for demo tables.
2. 4-H Rabies Clinic fundraiser – **April 8th at 9am-11am** @ Cartersville 1st Baptist Church.
3. MG Grow Strong webinar on **Feb. 24th at 10am** – we have 15 people registered.
4. Recruit applicants for 2017 MGEV training classes (June 2 – 28, MWF): Applications available online and the **deadline will be March 31st**.
5. Planning new MG Mentor Meet & Greet on **May 15th @ 5:30-6:30pm**.
6. Arbor Day on **February 17th** – 1,000 Redbud Trees; 1,000 Crepe Myrtles.
7. Continue promoting North Georgia Garden Symposium at North Metro Campus on Feb. 23rd. Over 44 people registered for the symposium to date and raised \$925 in sponsors for lunch.
8. MGEV appreciation day in Griffin on **April 25th**. Details forthcoming and will decide if we want to carpool or take a bus at the March meeting.
9. MG Field Trip - tour of local nurseries on **May 22nd**. Paul will work on an itinerary.
10. Rollins Child Development Center – New School Garden in progress.

Engage Committee Members:

1. Rose Lawn Demo. Gardens (Phil/Rolland): Major workday planned for Feb. 22nd @ 9am. Need all hands on deck to get roses pruned by end of the month.

2. Office Help Desk/Library (Mary/Carolyn): Mary is updating the office manual and hot topics display board.
3. Publicity (Jim/Janet/Beth): Facebook updates and posts are reaching a lot of people. The more we “like” and “share” these posts, the more exposure we get for a broader audience. This is a great publicity tool for our program and may help recruit new master gardeners. Publicity committee will be getting together soon to organize publicity efforts with new volunteers.
4. Ask a MG Clinics/Plant Sales (Kate/Carol): Home Depot plant clinic scheduled for March 11th at 9am – noon. Need volunteers for upcoming clinics.
5. Seminars/Speaker’s Bureau (Dian/Edna): Next seminar is Organic Gardening on March 7th.
6. New MG Training (Venia Etta/Kate): Hosting lunch for mid-term on June 16th at Extension office. Also hosting classes at North Metro campus on June 26th and June 28th (final exam).
7. School Garden Clubs/Youth Workshops (Marcia/Dian): South Central Middle School was accepted as a pilot site for the UGA Pollinator Census project. Hamilton Crossing Elementary is planning a garden tea party for the school garden club.
8. Cookbook Committee (Mary/Candice): 20 books left to sell.
9. Garden Symposium (Vicki/Paul): Vicki placed the lunch order with Chick-fil-A today.

Additional Information: Next PDT meeting: **May 10 @ 1-3pm at Extension office.**

Action Items:

Action Items	Person(s) Responsible	Completion Date
Volunteers assist with MG table, lunch, and setup for vendors at Garden Symposium	All PDT members	February 23
Recruit volunteers for Allatoona Resource Fair/Pizza Farm on April 22 nd	Carolyn, Carol, Mary, Candice	March 7
Carpool/Bus Signup sheet for MGEV appreciation day in Griffin on April 25 th	Paul Pugliese	March 7
Recruit volunteers for Home Depot MG Clinic on April 11 th	Carolyn	March 7
Recruit 2017 Master Gardener applicants	All PDT members	March 31
MG Nursery Field Trip itinerary for May 22 nd	Paul Pugliese	April 4
Coordinate new MG/Mentor Meet & Greet	Venia Etta and Kate	May 15
Coordinate lunch for new MG mid-term	Venia Etta and Kate	June 16