

ELS Program Development Team Minutes

Agent: Paul Pugliese

County: Bartow

Date: Dec. 3, 2012

Program Area: Agriculture & Natural Resources – Master Gardener Volunteers

Members Present: Karen Capito, Carolyn Creager, Dian Green, Jim Humphreys, Venia Etta McJunkin, Paul Pugliese, Rolland Stokes, Steve Zuber and Sandra Howell

Members Not in Attendance: JoAnne Barre and Kate Posey

R.E.P.E. Report

Review – Briefly describe the activities and events reviewed and evaluated during the meeting.

August minutes were reviewed. Jim Humphreys is almost done with the brochure for the self-guided walking tour at Rose Lawn. Advertising for the Ask a MG booth at the September Rose Lawn festival was done. Paul has updated the sign-up sheets for the office. Phone invitations were completed for the September meeting. Newspaper articles for The Vine and the Bartow Health Access landscaping project were done. A search for a new Speakers Bureau Chair is still underway. Mentors for the new MG class will assigned at the association meeting Dec. 4, 2012. The wreath workshop went well and the evaluations from participants were good. The new MG Facebook page is getting a lot of activity.

Educate – Briefly describe the educational component of the meeting.

Paul displayed new resources that are available for Bartow MG's. MG's may use the new email listserver: BARTOWMG-L@listserv.uga.edu. Paul went over the budget from 2012. Paul will be offering \$100 "mini-grants" for up to 6 new or existing projects in 2013.

Plan – Describe the planning for upcoming educational programs and events.

The schedule for the 2013 MG classes was passed out. There is a Meet & Greet for new MG students and mentors at the Ag Center Wednesday, Dec. 12th at 10 AM. 2013 Seminars and Plant Clinics are being planned. Karen is scheduling the Plant Clinics. Some of them will be held the second Saturday of each month in conjunction with the downtown Farmer's Market. Seminars will be held from 6:30 - 7:15 the first Tuesday of February, March, April, May, June, and August with the regular MG association meeting held afterwards. Topics and presenters are as follows: Feb. 5- Pruning - Paul and Rolland; Mar. 5 - Fertilization and Soils - Warren Davenport; Apr. 2 - Vegetable Gardening - Paul and Rolland and possibly Terry Drew; May 7 - Container Gardening - Dianne Bennett, Vicki Jones, and Kate; June 4 - Lawns - Paul; Aug 6 - Composting and Vermiculture - Jim and Venia Etta. Meetings other months will have a speaker and be held at 7 PM.

2013 4-H Forestry Team training is being planned by Paul. An open house at the Extension Office is being planned for April 19, 2013 from 4 - 8. There will be a Ask a MG booth with Karen in charge and an office booth hosted by Steve. Activities are being explored for MG Day, Mar. 16, 2013. Arbor Day will be Feb. 15th. Trees have been selected are being ordered by Trees Bartow/Keep Bartow Beautiful. An Ask a MG booth is planned for the Frank Moore Court House location with Karen in charge.

Engage – Describe the tasks and/or roles members will play in upcoming educational programs and events.

See events above.

Action Items (To add rows, press “Tab” in the last table cell.)

Action Item	Person Responsible	Completion Date
Memoranda of Agreement for 2013 will be made available beginning at the Dec. 4 meeting.	Paul	Jan. 15, 2013
Sign-up sheets for volunteers to cover the Jan 17 & 22 MG classes hosted by Bartow will be at the Dec. 4 meeting.	Paul	Dec. 4, 2012
Ask a MG clinic schedules for the first quarter will be completed and made available to the Publicity Chair.	Karen	Jan. 15, 2013
Plans and publications for event publicity for 2013 MG seminars, clinics, etc. will be finished.	Dian	Jan. 31, 2013
A spring trip to UGA to see botanical garden, trial gardens, etc. will be planned.	Paul	Feb. 6, 2013
Wreath workshop for November with Susan Butler will be planned.	Dian	Mar. 31, 2013
Hypertufa workshop at the Ag Center on June 1 will be planned.	Venia Etta	Mar. 31, 2013

Additional Information

The next PDT meeting will be Thursday, Feb. 21, 2013 at 1 PM. There will be no association meeting in January 2013. A holiday social is planned for Dec. 28, 2012 at Grand Oaks. Rolland continues to work with the Lady Slipper Nursery for the spring plant sale.