

## **Extension Program Development Team (PDT) Minutes**

**Agent: Paul Pugliese**

**County: Bartow**

**Date: Nov. 29, 2017**

### **Program Area: Bartow County Master Gardener Extension Volunteers (MGEV)**

**Members Present:** Carol Ferguson, Candice Sims, Dian Green, Phil Aplin, Vicki Jones, Mary Willis, Maggie Wertz (guest), Lisa Clark, Kate Posey, Venia Etta McJunkin, Jeri Holland, Robert Mcgee (guest), Carolyn Creager, and Janet Martin.

**Members Not in Attendance:** Linda Roth, Steve Zuber

#### **Review:**

1. Review Aug. 23<sup>rd</sup> PDT meeting minutes and action items.
2. Budget Update: Net income is \$3,015.48 (Thank you for donation!)
3. Seminars: Organic Gardening (27 attendees); Growing Herbs (47 attendees) and Pet Safe Gardens (13 attendees); Landscape Design (60 attendees); Wreath Making (30 attendees)
4. Site Visit to Hickory Log Assisted Living was on Oct. 30<sup>th</sup> – Phil working on a base plan.
5. Rose Lawn Long-Range Planning Meeting was on Sept. 27<sup>th</sup> – Steve, Phil, and Paul attended.
6. Bartow History Museum Backyard Farms Event was on Sept. 30<sup>th</sup> – good attendance at tents.
7. Allatoona Lake Cleanup – Ask a MG Clinic was on Sept. 30<sup>th</sup>

#### **Education:**

1. “Trees for Bees”: Arbor Day - Dogwood (800); Red Maple (800); Crabapple (200). Education will focus on creating backyard habitat for bees. The number one cause of decline in pollinators is habitat loss i.e. urbanization, agriculture expansion, deforestation (tropics), & invasive species.

#### **Plan Upcoming Programs and Events:**

1. Allatoona Resource Center – Winter Vegetable Gardening Seminar rescheduled for **Jan. 16<sup>th</sup>** at 6:00pm presented by Paul Pugliese. Please help promote program.
2. Allatoona Community Garden advisory board next quarterly meeting is **Feb. 20<sup>th</sup>** @ 8:30-9:30am. Need two volunteers to serve as **liaisons**: see action item below.
3. State MGEV t-shirts arrived and will be distributed at December meeting: **Kate & Carolyn**
4. Green Industry/Pesticide Training will now be at the Bartow Extension auditorium on **March 16, 2018**. This program will be in lieu of the Green Industry & Gardening Symposium next year.
5. New MGEV Training tentatively set for February/March 2019 hosted at Bartow Extension auditorium. Applications will be available by summer 2018.
6. Arbor Day is **Feb. 16<sup>th</sup>**: Theme will be “Trees for Bees” – **Kate Posey** will coordinate.
7. KBB Edible Neighborhoods Grant – Fruit trees will arrive mid-December. Planting dates to be announced. Will need volunteers to help plant.
8. KBB/KGB Awards Luncheon is **Nov. 30<sup>th</sup>**: Carol, Dianne, & Kate attending. Leave at 10am.
9. GMGA grant for replacement roses at Rose Lawn. Roses ordered. Ready to order signs. Summary report due next spring. Kate will follow up.
10. Finalize schedule for 2018 Lawn & Garden Seminars: **Lisa Clark** – Proposed classes include Pruning (April), Lawns (August), Landscape Design (June), Q&A Night (Sept.), Herbs (Oct.), Wreath Workshop (November).
11. 4-H Junior Garden Club: **Carol Ferguson** is working with Maggie Wertz at Montessori School to start club in 2018. Will start with 9 students, 4<sup>th</sup> – 8<sup>th</sup> grades meeting on last Tuesday of each month at Rose Lawn. Need 4-5 volunteers: Carol, Phil, Marco, Debra.

#### **Engage Project Committee Members:**

1. Rose Lawn Demo. Gardens (Phil/Rolland): Irrigation system; Native/Heirloom Plant List? Move azaleas in January for exterior wood repairs; coordinate county grounds crew to assist.
2. Office Help Desk/Library (Mary/Carolyn): Creating a list of job assignments to sign up.
3. Publicity (Janet/Jim/Beth): Need volunteers to take pictures at MGEV events and send to Beth
4. Ask a MG Clinics/Plant Sales (Carol/Kate): Carol will send 2018 schedule to Paul.

5. Seminars/Speaker's Bureau (Dian G./Lisa C.): Sponsors for door prizes?
6. New MG Training (Venia Etta/Kate): Encourage mentors to continue to contact mentees even after classes are finished. Mentors need to invite new MG's to volunteer at specific events and serve on committees.
7. School Garden Clubs/Youth Workshops (Marcia/Dian/Sandi/Lynn):
8. Plant Propagation Committee – considering adding this committee in 2018. Need a chair and co-chair to head up the committee.

**Additional Information:** Next PDT meeting: **February 22 @ 1-3pm**

**Action Items:**

<b>Action Items</b>	<b>Person(s) Responsible</b>	<b>Completion Date</b>
Final 2018 Seminar Schedule	Lisa Clark	Dec. 31, 2017
Recruit 2 MG's to attend Allatoona meetings	Carolyn Creager	Feb. 20, 2018
Schedule KBB fruit tree plantings	Paul Pugliese	Jan. 2, 2018
GMGA Grant – order signs	Paul Pugliese/Jeri Holland	Dec. 5, 2017
GMGA Grant summary report	Kate Posey/Steve Zuber	Spring 2018
Extension office MG job assignments	Paul Pugliese/Mary Willis	Jan. 2, 2018