

Extension Program Development Team (PDT) Minutes

Agent: Paul Pugliese

County: Bartow

Date: Nov. 13, 2020

Program Area: Bartow County Master Gardener Extension Volunteers (MGEV)

Members Present: Jim Humphreys, Phil Aplin, Venia Etta McJunkin, Mary Willis, Katie Martin, Vicki Jones, Dee Anne Wyse, Candice Sims, Lisa Clark, Kerry DeFoe, Paul Pugliese. Online via Zoom: Dian Green, Linda Roth, Gisele Butker.

Members Not in Attendance: Amelia Winkle, Carol Ferguson, Lynn Frye, Steve Zuber.

Review:

1. Review Aug. 21 PDT meeting minutes and action items. Minutes approved.
2. Budget Update: Current MGEV program balance is \$4,501. | Investment Fund: \$5,000.
3. Rose Lawn Festival/Composting Demo: Sept. 19-20 (12 volunteers / 170 contacts)
4. KBB Hardin Bridge Pollinator Garden: Oct. 8 (Candice will monitor/chair garden volunteers)
5. Kingston Elementary School Outdoor Classroom Workday: Oct. 17 (12 volunteers)
6. Bulb Lasagna Container Workshop: Oct. 31 (20 attendees)
7. Senior 4-H Forestry Team won 1st place at state competition in September! Junior 4-H Forestry Team won 3rd place.

Education:

1. Must document voluntary service or training at least once every 120 days to maintain active (screened) status. Report MGLOG hours and Educational Activity Reports (EAR's) within two days of volunteering to facilitate contact tracing for COVID. Maximum occupancy in auditorium is 20 people spaced 6 feet apart. Food/refreshments can be served at meetings as long as pre-packaged. No buffets, coffee or poured beverages.
2. Farmers Market vendors reported an increase in total sales this season of \$423,267 compared to \$115,450 last year. The market has a new website, new logo, a new Instagram account with 2,349 followers, and increased Facebook followers to 6,223 people compared to 3,582 last year. The estimated customer count for the season increased to 35,400 people versus 23,350 last year.
3. Annual Committee Chair Planning Guide (see attached)*

Plan Upcoming Programs and Events:

1. New Master Gardener Training: **Postponed until March 2021 (online classes)**; mentors will be very important this year with a virtual class—recommend weekly check in with mentees.
2. Christmas Wreath Workshops: **Nov. 21** – New Workshop Hosts: Vicki and Dee Ann
3. School Garden Mentoring Committee (Kate's Proposal) – approved.
4. Seed Starting for Farmers Market & School Gardens (Jim and Mary's Proposal) – approved with the caveat of amending the 2020 budget to allocate funds for project.*
5. Garden Workshops for 2021 (Lisa and Dee Anne Proposal) – approved with the caveat of passing a finalized 2021 budget.*
6. "One for the Garden" Lunch & Learn Series for 2021 (Jim's Proposal) – approved.
7. Arbor Day: **Feb. 19** – **Need chair/co-chair***

Engage Committees:

1. Seminars/Speaker's Bureau (Lisa C./Dee Anne): Kerry Defoe volunteered to co-chair.
2. Demonstration Gardens (Phil/Paul B./Gisele/Carol): No RL updates. ARC veggies harvested for pantry. Shakespeare garden volunteers planted winter annuals and watering as need.
3. Publicity & Outreach (Amelia): **Need a co-chair.***
4. Office Help Desk/Library (Mary/Kerry): Marty planning to work on reference library.

5. Ask a MG Events/Plant Sales (Carol/Kerry/Samijo): No upcoming events.
6. Plant Propagation Committee (Steve/Kerry/George): No updates.
7. School Garden Clubs/Youth Programs (Marcia/Dian/Carol/Lynn): Lynn applied for grant to plant a memorial tree at Hamilton Crossing.
8. New MG Training & Mentoring (Mary/Kate/Venia Etta): February orientation TBA.*
9. Finance Committee (Dee Anne): Draft of 2021 Budget proposal attached. Vote to approve at December meeting.*
10. Nominating Committee: Vote for 2021 officers at December meeting.*

Additional Information: Upcoming PDT meetings: **Thursday February 4, Friday May 11, August 13, and November 12 @ 1pm – 3pm.**

Action Items:

*Action Items	Person(s) Responsible	Completion Date
Appoint Publicity & Outreach co-chair	Jim/Vicki	December 1
Approve 2021 Budget	Dee Anne/Jim	December 1
Approve 2021 Officers	Jim/Vicki	December 1
Amend 2020 Budget for Seed Starting Proposal	Jim/Dee Ann/Mary	December 1
Appoint Arbor Day chair/co-chair	Jim/Vicki	February 4
Finalize 2021 Workshop Schedule	Lisa/Dee Ann/Kerry	February 4
Plan New MGEV Mentee Orientation	Mary/Kate/Venia Etta	February 4
Annual Committee Chair Planning Guide	All Chairs/co-chairs	February 4

**Bartow County Master Gardeners
2021 Workshop Schedule and Budget
as of November 2020**

Month	Date	Workshop Title	Description	Lead	Expenses	Revenues	Notes
January		Prep and planning only					
February		Prep and planning only					
March	30th	GrapeVine Wreath Workshop	Make and Take at Big Door Vineyard	TBD	\$ 300.00	\$ 400.00	Dependent on harvesting of grapevines and availability of vineyard. Assumes 20 participants at a charge of \$20pp
April	17th	Raised Bed Demonstration	Demonstration at HD, Lowes, or Ag Bldg	Don Hassebrock	\$ -	\$ -	No charge
May	24th	"-- New -- " Fairy Dish Garden	Make and Take . Creating a fairy dish garden at Ag Bldg.	Vicki Jones/Dee Anne Wyse	\$ 300.00	\$ 500.00	May have adjust date. Assumes 20 participants at \$25pp
June	10th	"-- New -- " School Garden Best Practices	Best practices workshop with Bartow and surrounding counties <i>on school gardens</i> . Open to all by a focus on teachers, school administrators, MG with school gardens. Possible tour of one of our gardens. I	Jim Humphries/Lynn Frye	\$ 100.00	\$ -	Coordinator with STEM and other youth, school garden projects. No charge, but may need funds for refreshments and supplies
June	12th	Growing and Cooking with Herbs	Make and Take. Session to include creating a small container garden with fresh herbs and possible use of same herb in a meal prep. (for example - Italian food and garden with basil, parsley, oregano, garlic, etc.	Mary Willis	\$ 350.00	\$ 375.00	Supplies include food prep, portions, pots, dirt, herbs. Assumes 15 participants at \$25pp
July	17th	Food Preservation & Dehydration	Session to include FoodSafe from Ag Office. Possible door prize of dehydrator (donated)	Lisa Fowler ?	\$ 150.00	\$ 300.00	Supplies include dehydrators, veffies and fresh herbs, etc. Assumes 20 participants at \$15pp
August	21st	Edible Landscape	Make and Take. Session to include starting a fall vetable container garder. Either seed or starting fall plants, potting young veggies with pansies, mums, etc.	Samijo Miron ?	\$ 300.00	\$ 600.00	Supplies include pots, dirt, seeds, 2 -3 flowers/plants. Assumes 30 participants at \$20pp
September	18th	Composting Demo	Roselawn demonstration on composting, worms, etc.	Jim Humphries	\$ 100.00	\$ -	No charge. Supplies include bins, compost, literature, worms, newspapers, etc.
October	30th	Bulb Lasagna	Make and Take . Creating a layered bulb container garden.	Vicki Jones/Dee Anne Wyse	\$ 500.00	\$ 750.00	Supplies include bulbs, pots. Soil, plants, literature, refreshments. Assumes 30 participans (2 sessions) at \$25pp
November	13th	Christmas Wreath Workshop	Make and Take. Creating a Christmas wreath from natural resources	Kate Posey	\$ 300.00	\$ 600.00	Supplies include wire, ribbon, greenery, tools, literature, refreshments, etc. Assumes 2 session of 30 participants at \$20pp
December		planning and review					
				Totals	\$ 2,400.00	\$ 3,525.00	
				Net Income		\$ 1,125.00	

**Summary of Proposed 2021 Master Gardener Budget
As of November 2020**

	2021	2021	
	Expenses	Revenue	Notes
Environmental Stewardship - Don Hassebrock			
Seminars/Speakers Bureau/Workshops	\$ 100.00	\$ -	See workshop breakdown
Ask A Master Gardener Event/Plant Sales	\$ 400.00	\$ 1,000.00	Expenses includes Arbor Day; Lake Clean Up; Roselawn; May market; event prep. Revenues includes Roselawn, Farmers Market, etc.
Home Food Productions - Candice Sims			
Seminars/Speakers Bureau/Workshops	\$ 800.00	\$ 1,275.00	See workshop breakdown
Health Benefits of Gardening - Candice Sims			
Seminars/Speakers Bureau/Workshops	\$ 1,400.00	\$ 2,250.00	See workshop breakdown
Gardening with Youth - Lynn Frye			
Seminars/Speakers Bureau/Workshops	\$ 100.00	\$ -	See workshop breakdown
School Gardens - Hamilton Crossing MS	\$ 700.00	\$ -	Includes \$2300 expenses and no revenues
School Gardens - Kingston Elem	\$ 100.00		
School Gardens - Red Top MS	\$ 700.00		
School Gardens - White, Pinelog, Euharlee Elem.	\$ 200.00		
Misc. Youth	\$ 100.00	\$ -	
Value of Landscape - Paul Baron			
Demonstration Gardens - Roselawn	\$ 2,000.00	\$ 1,500.00	Reimbursements from City
Demonstration Gardens - Hickory Log	\$ 100.00	\$ 75.00	Reimbursements from brewery
Demonstration Gardens - Shakespeare	\$ 50.00	\$ -	
Misc. Gardens	\$ 50.00	\$ -	
Administration			
Miscellaneous	\$ 1,200.00		Includes insurance, misc. expenses.
Donations	\$ -	\$ 1,500.00	Member donations
Grants	\$ -	\$ 2,000.00	Various
University - Training	\$ 1,800.00	\$ 2,800.00	Assume 14 pp @\$200pp (1 scholarship); Exp. 15 @\$120pp
Fundraiser	\$ 1,000.00	\$ 2,000.00	To be determined
Profit to be moved to savings	\$ 3,600.00		
Grand Totals	\$ 14,400.00	\$ 14,400.00	



Project or Team Committee: _____

Committee Chair: _____ *Date submitted: _____

Committee Co-Chair: _____ *Transition Date: _____

1. Each project/team committee should plan to meet at least 2 to 3 times per year. Please list the proposed months of your committee meetings: _____

2. Number of team members needed to make the committee a success: _____

3. Number of additional volunteers needed to make the project a success: _____

4. Describe specific committee team member responsibilities or job assignments that need to be filled:

- a. _____
- b. _____
- c. _____
- d. _____
- e. _____
- f. _____
- g. _____
- h. _____

5. Do your committee members need training to make the project a success? Yes No

- a. Training need: _____
- b. Training need: _____
- c. Training need: _____

6. Annual Budget Needs and Funding Source(s) i.e. Extension Office, MG Association, Grants, County Government, Other organizations – feel free to attach additional pages as needed:

- a. _____
- b. _____

7. Other groups or organizations involved, if any: _____

8. Educational value of project on the community it serves: _____

*The chair or co-chair should present a committee report during the first MGEV Program Development Team (PDT) Meeting of the year. See reverse side for a suggested planning calendar template.



Master Gardener – Planning Calendar of Events

Please enter approximate dates for the upcoming programming year.

PROJECT OR TEAM COMMITTEE:		
MONTH	EVENT OR TASK	NOTES/PERSON(S) RESPONSIBLE
January		
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		



Georgia Master Gardener Extension Volunteer Project Proposal Form

Date Proposed

The mission of the GA MGEV Program is to assist Cooperative Extension by training Master Gardener Extension Volunteers to provide unbiased horticultural information to Georgians through volunteer community service and educational gardening projects using applied research and the resources of the University of Georgia.

1. Basic Project Information

Project Title:

Host county:

Estimated Project Start + End Dates:

Person(s) Proposing/Requesting Project:

Jim Humphreys, Mary Willis, Samijo Miron

Contact Info of person(s) proposing/requesting project (phone numbers and email addresses):

Purpose of Project:

State Initiative that most closely aligns with Project Purpose:

- Environmental Stewardship – projects targeting specific environmental issues
- Gardening with Youth – includes any project with a youth audience
- Value of Landscapes – projects that have a community or economic development aspect
- Health Benefits of Gardening – projects that address plant benefits to human health, well-being, and quality of life
- Home Food Production – projects that teach people to grow fruits and vegetables for personal use
- General Extension Support – activities that support Extension operations
- MGO Program Support - service hours in support of Master Gardener organizations for which a signed Memorandum of Understanding (MOU) is on file

Horticultural Focus: (Choose up to three keywords.)

- | | |
|---|---|
| <input checked="" type="checkbox"/> Edibles (fruits, nuts, vegetables, herbs) | <input type="checkbox"/> Entrepreneurship |
| <input type="checkbox"/> Insect pests and/or beneficials | <input type="checkbox"/> Integrated Pest Management |
| <input type="checkbox"/> Invasives | <input type="checkbox"/> Landscape |
| <input checked="" type="checkbox"/> Natives | <input type="checkbox"/> Ornamentals (woodies and herbaceous) |
| <input type="checkbox"/> Plant diseases | <input checked="" type="checkbox"/> Pollinator Stewardship |
| <input type="checkbox"/> Septic education | <input type="checkbox"/> Therapeutic or accessible gardening |
| <input type="checkbox"/> Turf | <input type="checkbox"/> Urban Forestry |
| <input type="checkbox"/> Water quality | <input type="checkbox"/> Water-smart landscaping |



2. Project Audience

Who is the intended audience for this project? *If a or b is checked/selected, the proposal must also be reviewed by 4-H staff.*

- a. Cloverbuds, youth grades K-3
- b. Youth, grades 4-12
- c. Young Adults, collegiate level
- d. Adults, ages 24-54
- e. Seniors, ages 55+
- f. Special population

The intended audience is not limited to 1 age group. We plan to mentor teachers working with students About planting and troubleshooting problems. We plan to address the general public of all ages At the RoseLawn Festival and the farmer's mkt. As well as providing plantings for community and/or demonstration gardens.

3. Project Resource Requirements

Estimated number of Volunteers needed to make the project a success:

Estimated number of Hours needed:

Training needed:

Funding Needed/Financial Source:

Other groups or organizations involved:

4. Anticipated Effects and Values

Project Goals

- Agricultural literacy
- Childhood overweight prevention
- Community service
- Dietary guidelines
- Food preparation (fresh fruits and vegetables)
- Food preservation (fresh fruits and vegetables)
- Healthy eating
- Improve wellbeing or life quality
- Improved pest identification before treatment
- Improved pollinator habitat or food sources
- Increased exercise
- Proper plant selection
- Providing horticultural experiences to new audiences
- Reduced yardwaste
- Reduced/timely fertilizer applications
- Saving money on food
- Septic system education
- Water conservation
- Workforce preparation



Project Approach:

- | | |
|---|--|
| <input type="checkbox"/> Admin/Program Support | <input type="checkbox"/> After-school program |
| <input checked="" type="checkbox"/> Community-based program | <input checked="" type="checkbox"/> Demonstration |
| <input checked="" type="checkbox"/> Diagnostics/Help Desk/ Plant Clinic | <input type="checkbox"/> Exhibits |
| <input type="checkbox"/> Extension Office | <input type="checkbox"/> Garden tour |
| <input type="checkbox"/> Habitat for Humanity | <input type="checkbox"/> Home/site visits |
| <input type="checkbox"/> Horticultural Show/Fairs/Flower Shows | <input type="checkbox"/> In-school program |
| <input type="checkbox"/> Judge | <input type="checkbox"/> Junior Master Gardener (JMG) programs |
| <input type="checkbox"/> Media | <input type="checkbox"/> MG SPROUTS |
| <input checked="" type="checkbox"/> Plant sale/fund raiser | <input type="checkbox"/> Presentation (< 2 hours) |
| <input type="checkbox"/> Speaker Series | <input type="checkbox"/> Workshop (+2 hours) |
| <input type="checkbox"/> Youth Club | <input type="checkbox"/> Youth day camp |
| <input type="checkbox"/> Youth project advisor | |

- This project is a physical garden site. (Leave this section blank if project is not at a physical garden site.)
- This is a community garden.
- This is a demonstration garden.
- This is a historic garden.
- This is located at a school.

Anticipated effect project will have on the community it serves:

Expand consumer and students horticultural awareness,

Educational value of project:

Educate students, teachers and the public the value and roles of various types of plants including pollinators, vegetable plants, herbs, companion plants and trap plants.



Procedures required for implementing the project:

1. Planning, 2. Budgeting, 3. Pruchasing supplies, 4. instruction for mg volunteers on starting seeds and a maintenance schedule, 5. Set up a schedule for volunteers to maintain plants, 6. Transplant seedlings 6-12 weeks post germination as needed. 7. sset up schedule of selling plants at venues.

FOR PROJECTS WITH YOUTH AUDIENCES: Projects with an intended youth audience need to be reviewed with 4-H staff to ensure proper documentation efforts. Required 4-H documentation:

- youth registration card needed
- Code of Conduct required
- Medical Release required
- accident insurance needed
- return all papers to 4-H staff for records retention

Projected sustainability and maintenance plan:

Self-sustaining by growing and placing plants among school gardens and consumers at Roselawn and farmer's market.

Annual evaluation and measurable impact of project:

Sales and Profit for Bartow Master Gartdeners. Be involved with the public and creating a relationship with them about how to grow and use plants on a continuing basis.

MGEV Representative: J. Humphreys, M. Willis, S. Miron Date: 11/11/2020

County Extension Agent Approval: *Paul Ryan* Date: 11/13/2020

County Extension 4-H Reviewer for youth projects: *N/A* Date: _____



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1. Basic Project Information

Project Title:

Garden Mentoring in Schools

Host county:

Bartow

Estimated Project Start + End Dates:

November 2020-

Person(s) Proposing/Requesting Project:

Kate Posey

Contact Info of person(s) proposing/requesting project (phone numbers and email addresses):

770-324-3348
cathy200@bellsouth.net

Purpose of Project:

The purpose of this project is for master gardeners to use their knowledge to answer any garden questions that teachers or students have and help their garden be successful. Master gardeners will also help with any STEM projects that need their assistance.

State Initiative that most closely aligns with Project Purpose:

- Environmental Stewardship – projects targeting specific environmental issues
- Gardening with Youth – includes any project with a youth audience
- Value of Landscapes – projects that have a community or economic development aspect
- Health Benefits of Gardening – projects that address plant benefits to human health, well-being, and quality of life
- Home Food Production – projects that teach people to grow fruits and vegetables for personal use
- General Extension Support – activities that support Extension operations
- MGO Program Support - service hours in support of Master Gardener organizations for which a signed Memorandum of Understanding (MOU) is on file

Horticultural Focus: (Choose up to three keywords.)

- | | |
|---|--|
| <input checked="" type="checkbox"/> Edibles (fruits, nuts, vegetables, herbs) | <input type="checkbox"/> Entrepreneurship |
| <input type="checkbox"/> Insect pests and/or beneficials | <input type="checkbox"/> Integrated Pest Management |
| <input type="checkbox"/> Invasives | <input checked="" type="checkbox"/> Landscape |
| <input type="checkbox"/> Natives | <input checked="" type="checkbox"/> Ornamentals (woodies and herbaceous) |
| <input type="checkbox"/> Plant diseases | <input checked="" type="checkbox"/> Pollinator Stewardship |
| <input type="checkbox"/> Septic education | <input type="checkbox"/> Therapeutic or accessible gardening |
| <input type="checkbox"/> Turf | <input type="checkbox"/> Urban Forestry |
| <input type="checkbox"/> Water quality | <input type="checkbox"/> Water-smart landscaping |



2. Project Audience

Who is the intended audience for this project? *If a or b is checked/selected, the proposal must also be reviewed by 4-H staff.*

- a. Cloverbuds, youth grades K-3
- b. Youth, grades 4-12
- c. Young Adults, collegiate level
- d. Adults, ages 24-54
- e. Seniors, ages 55+
- f. Special population

3. Project Resource Requirements

Estimated number of Volunteers needed to make the project a success:

Estimated number of Hours needed:

Training needed:

Funding Needed/Financial Source:

Other groups or organizations involved:

4. Anticipated Effects and Values

Project Goals

- Agricultural literacy
- Childhood overweight prevention
- Community service
- Dietary guidelines
- Food preparation (fresh fruits and vegetables)
- Food preservation (fresh fruits and vegetables)
- Healthy eating
- Improve wellbeing or life quality
- Improved pest identification before treatment
- Improved pollinator habitat or food sources
- Increased exercise
- Proper plant selection
- Providing horticultural experiences to new audiences
- Reduced yardwaste
- Reduced/timely fertilizer applications
- Saving money on food
- Septic system education
- Water conservation
- Workforce preparation



Project Approach:

- Admin/Program Support
- Community-based program
- Diagnostics/Help Desk/ Plant Clinic
- Extension Office
- Habitat for Humanity
- Horticultural Show/Fairs/Flower Shows
- Judge
- Media
- Plant sale/fund raiser
- Speaker Series
- Youth Club
- Youth project advisor

- After-school program
- Demonstration
- Exhibits
- Garden tour
- Home/site visits
- In-school program
- Junior Master Gardener (JMG) programs
- MG SPROUTS
- Presentation (< 2 hours)
- Workshop (+2 hours)
- Youth day camp

- This project is a physical garden site. (Leave this section blank if project is not at a physical garden site.)
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 - This is a demonstration garden.
 - This is a historic garden.
 - This is located at a school.

Anticipated effect project will have on the community it serves:

The community will have information that they did not have previously.

Educational value of project:

The master gardeners get to educate teachers at STEM meetings and also give their knowledge about gardening.



Procedures required for implementing the project:

To implement this plan there will be 2 master gardeners at every school to help with the needs of the school gardens.

FOR PROJECTS WITH YOUTH AUDIENCES: Projects with an intended youth audience need to be reviewed with 4-H staff to ensure proper documentation efforts. Required 4-H documentation:

- youth registration card needed
- Code of Conduct required
- Medical Release required
- accident insurance needed
- return all papers to 4-H staff for records retention

Projected sustainability and maintenance plan:

Master gardeners will have clean up days at least once a year at the school gardens.

Annual evaluation and measurable impact of project:

Surveys will be handed out to the schools to see how helpful master gardeners were that year.

MGEV Representative: _____ Date: _____

County Extension Agent Approval: *Paul P. [Signature]* Date: _____

County Extension 4-H Reviewer for youth projects: *N/A* Date: _____



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1. Basic Project Information

Project Title:

Host county:

Estimated Project Start + End Dates:

Person(s) Proposing/Requesting Project:

Jim Humphreys

Contact Info of person(s) proposing/requesting project (phone numbers and email addresses):

Purpose of Project:

State Initiative that most closely aligns with Project Purpose:

- Environmental Stewardship – projects targeting specific environmental issues
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Horticultural Focus: (Choose up to three keywords.)

- | | |
|---|--|
| <input checked="" type="checkbox"/> Edibles (fruits, nuts, vegetables, herbs) | <input type="checkbox"/> Entrepreneurship |
| <input type="checkbox"/> Insect pests and/or beneficials | <input type="checkbox"/> Integrated Pest Management |
| <input type="checkbox"/> Invasives | <input type="checkbox"/> Landscape |
| <input checked="" type="checkbox"/> Natives | <input checked="" type="checkbox"/> Ornamentals (woodies and herbaceous) |
| <input type="checkbox"/> Plant diseases | <input type="checkbox"/> Pollinator Stewardship |
| <input type="checkbox"/> Septic education | <input type="checkbox"/> Therapeutic or accessible gardening |
| <input type="checkbox"/> Turf | <input type="checkbox"/> Urban Forestry |
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2. Project Audience

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- b. Youth, grades 4-12
- c. Young Adults, collegiate level
- d. Adults, ages 24-54
- e. Seniors, ages 55+
- f. Special population

3. Project Resource Requirements

Estimated number of Volunteers needed to make the project a success:

Estimated number of Hours needed:

Training needed:

Funding Needed/Financial Source:

Other groups or organizations involved:

4. Anticipated Effects and Values

Project Goals

- Agricultural literacy
- Childhood overweight prevention
- Community service
- Dietary guidelines
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- Water conservation
- Workforce preparation



Project Approach:

- | | |
|--|--|
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| <input checked="" type="checkbox"/> Speaker Series | <input type="checkbox"/> Workshop (+2 hours) |
| <input type="checkbox"/> Youth Club | <input type="checkbox"/> Youth day camp |
| <input type="checkbox"/> Youth project advisor | |

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 - This is a historic garden.
 - This is located at a school.

Anticipated effect project will have on the community it serves:

Increase interaction with adult community who are interested in learning about gardening

Educational value of project:

Meets objective of providing consumer horticultural education on a wide range of topics -- one concept at a time so as not to be overwhelming to the consumer.



Procedures required for implementing the project:

Selection of series of gardening topics
Developing general sequence guide focusing on development of one concept
Developing event branding for promotion on social media
Registration for up to 18 people via extension office
UGA Covid guidelines included as part of branding & promotion

FOR PROJECTS WITH YOUTH AUDIENCES: Projects with an intended youth audience need to be reviewed with 4-H staff to ensure proper documentation efforts. Required 4-H documentation:

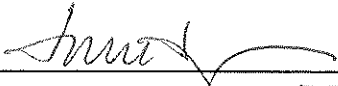
- youth registration card needed
- Code of Conduct required
- Medical Release required
- accident insurance needed
- return all papers to 4-H staff for records retention

Projected sustainability and maintenance plan:

Scheduling of auditorium on a weekly basis
Pre and Post sanitizing of auditorium
Consider expanding conservation of presentations using video for posting on YouTube and Facebook

Annual evaluation and measurable impact of project:

Weekly attendance
Involvement of MGEV presenters
Expansion of MGEV involvement as a topic presenter

MGEV Representative:  Date: November 11, 2020

County Extension Agent Approval:  Date: 11/13/20

County Extension 4-H Reviewer for youth projects: N/A Date: _____